

Wedding Application (Rev. 9/15)

Old Fort Baptist Church

10505 Dorchester Road Summerville, SC 29485

Phone: (843) 873-2283

Fax: (843) 376-0625

email: dmiles@oldfortbaptist.org

Date of Request: _____

Date of Rehearsal: _____

Date of Wedding: _____

Event Times: Rehearsal: _____ Set up time: _____

Wedding: _____ Set up time: _____

Groom Name: _____ Groom email: _____

Address: _____ Contact Number: _____

Bride Name: _____ Bride email: _____

Address: _____ Contact Number: _____

Facility Requested: (Circle all that apply)

Worship Center

Ministry Center

Sound or Media—If yes, complete Audio/Media Event Questionnaire: (Circle) Yes No

Minister in Charge: _____ Church Affiliation: _____

Special Requests: _____

Bride Signature: _____ Date: _____

Groom Signature: _____ Date: _____

Important Note: The non-refundable deposit must be paid before the date will be secured on the calendar.

All Fees must be paid two weeks prior to event. The Bride/Groom are responsible for confirming the minister's availability. Please notify the office with the name of the organist, and/or pianist, two weeks prior to the wedding. By signing this agreement, you are agreeing with and have read the wedding policies manual.

Fee Schedule

<i>Item</i>	<i>Member</i>	<i>Non-Member</i>	<i>Amount Due</i>	<i>Paid/Date</i>
Non-refundable Deposit	None	\$50.00		
Minister	Honorarium	\$250.00		
Sound Tech (per building)	\$150.00	\$200.00		
Media Tech (per building)	\$150.00	\$200.00		
Pianist/Organist	\$100.00	\$150.00		
Custodian (per building)	\$100.00	\$150.00		
Worship Center	No charge	\$600.00		
Ministry Center	No charge	\$250.00		

TOTAL DUE: _____